

Career Day Attendance Confirmation

Dear [Recipient's Name],

Thank you for your interest in participating in our upcoming Career Day on [Date]. We are pleased to confirm your attendance.

Event Details:

- **Date:** [Date]
- **Time:** [Start Time] - [End Time]
- **Location:** [Venue/Address]

Please let us know if you have any questions or need further information. We look forward to your participation!

Best regards,

[Your Name]

[Your Job Title]

[Your Organization]

[Your Contact Information]