

Academic Performance Summary

Date: [Insert Date]

Dear [Parent's Name],

We are pleased to provide you with a summary of [Student's Name]'s academic performance for the [insert term/semester] period.

Performance Overview

[Student's Name] has made progress in the following subjects:

- **Mathematics:** [Insert Grade/Comments]
- **English:** [Insert Grade/Comments]
- **Science:** [Insert Grade/Comments]
- **History:** [Insert Grade/Comments]
- **Art:** [Insert Grade/Comments]

Strengths

Throughout this term, [Student's Name] has demonstrated strengths in:

- [List strength 1]
- [List strength 2]
- [List strength 3]

Areas for Improvement

To ensure continued success, we encourage focus on the following areas:

- [List area for improvement 1]
- [List area for improvement 2]

Conclusion

We are proud of [Student's Name]'s efforts and growth this term. Please feel free to reach out if you have any questions or would like to discuss [his/her] progress further.

Best regards,

[Teacher's Name]

[School Name]

[Contact Information]