

Request for Cafeteria Menu Details

Date: [Insert Date]

To: [Recipient's Name]

[School Name]

[School Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request information regarding the upcoming cafeteria menu for the school year.

As a parent of a student at [School Name], I would like to ensure that my child has access to a variety of healthy meal options. Knowing the menu in advance will help me plan balanced meals for my child and address any dietary concerns.

If possible, could you please provide the details of the weekly or monthly menu? Additionally, any information on special dietary accommodations and food sourcing would be greatly appreciated.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]