

# Inquiry Regarding Special Dietary Accommodations

Date: [Insert Date]

To: [School Name]

Address: [School Address]

Dear [School Administrator's Name],

I hope this message finds you well. I am writing to inquire about the special dietary accommodations available for students within the school meal program. My child, [Child's Name], has [specific dietary needs], and I want to ensure that appropriate meal options are provided.

Could you please provide information on the following:

- The types of dietary accommodations your program currently offers.
- The process for requesting special meals.
- Any required documentation or forms that need to be completed.
- Who we can contact for further questions or assistance regarding this matter.

Thank you for your attention to this important matter. I appreciate your assistance in ensuring that my child is able to participate fully in school meals.

Sincerely,

[Your Name]

[Your Contact Information]