

Parent Contribution Time Log

Date: _____

Dear [Teacher's Name/School Administrator],

I am writing to submit my contribution time log for [Child's Name]'s participation in school activities. Below is a summary of my contributions:

Date	Description of Activity	Total Hours
_____	_____	_____
_____	_____	_____
_____	_____	_____

Total Contribution Hours: _____

Thank you for the opportunity to contribute to our school community.

Sincerely,

[Your Name]

[Your Contact Information]