

Letter of Credentials and Experience

Date: [Insert Date]

To Whom It May Concern,

I am writing to formally introduce myself as the School Resource Officer at [School Name]. My name is [Officer Name], and I have been serving in law enforcement for [number] years, with [number] years of experience specifically in school resource tasks.

Educational Background:

- Bachelor's Degree in Criminal Justice from [University Name]
- Certified School Resource Officer training from [Institution Name]
- Additional certifications in [list relevant certifications]

Professional Experience:

- Served as an officer with [Law Enforcement Agency Name] for [number] years
- Specialized in juvenile justice and community relations
- Conducted educational workshops on safety and crime prevention
- Collaborated with faculty to develop and implement safety protocols

My mission as a School Resource Officer is to foster a safe and positive learning environment for all students. I am dedicated to building trust and providing support within the school community.

If you have any questions, please feel free to contact me at [Phone Number] or [Email Address]. Thank you for your attention.

Sincerely,

[Officer Name]
School Resource Officer
[School Name]
[Contact Information]