

# Request for College Recommendation

Date: [Insert Date]

Dear Coach [Last Name],

I hope this message finds you well. I am writing to request a letter of recommendation for my college applications. Your guidance and support during my time on the [Sport] team have been invaluable, and I believe your perspective on my skills and character would greatly enhance my application.

As I pursue my goal of attending [College/University Name], I would be honored if you could highlight my dedication, teamwork, and sportsmanship in your letter. The deadline for submission is [Insert Deadline Date], and I would be happy to provide you with any additional information or context that might assist you in writing the letter.

Thank you very much for considering my request. I truly appreciate all you have done for me, both as an athlete and as a mentor.

Sincerely,

[Your Name]

[Your Contact Information]