

# Volunteer Hours Verification Letter

Date: [Insert Date]

To Whom It May Concern,

This letter is to verify that [Student's Name], a student at [School's Name], has completed [Number] hours of volunteer work for [Project/Organization Name] from [Start Date] to [End Date].

During this period, [he/she/they] was actively involved in [brief description of the volunteer work]. [Student's Name] exhibited dedication and commitment to [his/her/their] responsibilities.

If you require any additional information, please feel free to contact me at [Your Contact Information].

Sincerely,

[Your Name]

[Your Title]

[Organization/School Name]

[Contact Information]