

Community Service Verification Letter

Date: _____

To Whom It May Concern,

This letter is to confirm that **[Student's Name]**, a student at **[School Name]**, has completed a total of **[Number] volunteer hours** at **[Organization Name]** as part of their community service requirement.

The volunteer service took place from **[Start Date]** to **[End Date]**, during which the student participated in various activities such as **[Describe Activities]** .

We greatly appreciate the time and effort **[Student's Name]** has contributed to our organization. Their dedication and enthusiasm were invaluable to our community service initiatives.

If you have any questions regarding this verification, please feel free to contact me at **[Contact Information]**.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]