

Academic Performance Improvement Plan

Date: [Insert Date]

To: [Student's Name]

From: [Teacher's Name/Principal's Name]

Subject: Academic Performance Improvement Plan for Behavioral Issues

Dear [Student's Name],

This letter serves as a formal Academic Performance Improvement Plan (APIP) addressing the behavioral issues that have been impacting your academic performance. Our goal is to work collaboratively to help you achieve your fullest potential.

Identified Behavioral Concerns:

- [Insert specific behavior issue #1]
- [Insert specific behavior issue #2]
- [Insert specific behavior issue #3]

Required Improvements:

1. Maintain respect towards peers and staff.
2. Follow classroom rules and procedures.
3. Attend all classes on time.

Action Plan:

To help you improve, we will implement the following action steps:

- Regular meetings with [Counselor/Advisor's Name] for progress updates.
- Participation in [specific programs or workshops].
- Setting weekly goals and reviewing them every [duration].

Support Resources:

We encourage you to utilize the following resources:

- [Tutoring services information]
- [Counseling services information]
- [Parent/guardian engagement options]

Your success is important to us, and we believe that with the right support and commitment, you can overcome these challenges. Please feel free to reach out if you have any questions or need assistance.

Sincerely,

[Your Name]

[Your Title]

[School Name]

[Contact Information]