

Academic Performance Improvement Plan

Date: [Insert Date]

Dear [Student's Name],

We are committed to supporting your academic success. This letter serves to outline your Academic Performance Improvement Plan (APIP) due to your recent academic challenges.

Identified Areas for Improvement:

- Subject 1: [Insert Details]
- Subject 2: [Insert Details]
- Subject 3: [Insert Details]

Goals:

1. Improve grades in identified subjects by [insert specific goal].
2. Increase class participation and engagement.
3. Complete all assignments on time.

Action Steps:

- Attend tutoring sessions twice a week.
- Meet with teachers for additional support.
- Utilize available resources such as [insert resources].
- Develop a study schedule and adhere to it.

Timeline:

The APIP will be reviewed on [Insert Review Date] to assess progress and make any necessary adjustments.

Support Team:

Your support team includes:

- [Teacher's Name/Role]
- [Counselor's Name/Role]
- [Parent/Guardian's Name]

We believe with dedicated effort and support, you can achieve your academic goals. Please feel free to reach out if you have any questions or require assistance.

Sincerely,

[Your Name]

[Your Title]

[School Name]