

# Appeal Against Plagiarism Charges

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Title]

[Institution Name]

[Institution Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally appeal the disciplinary action taken against me regarding the allegations of plagiarism in [specific assignment or project name]. I take these charges very seriously and would like to provide my perspective on this matter.

Upon receiving the notification of the plagiarism charges, I was shocked and distressed. I have always strived to maintain academic integrity and uphold the values of our institution. I believe that the evidence presented does not accurately reflect my intent or the work I submitted.

[Briefly explain your side of the story, any mitigating factors, or provide context. Include any evidence or documentation that supports your case.]

I respectfully request a review of my case and the opportunity to present my explanation in person. I appreciate any assistance you can provide in facilitating this appeal process.

Thank you for considering my appeal. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Student ID]