

Patients' Rights and Responsibilities Overview

Date: [Insert Date]

To: [Patient's Name]

From: [Healthcare Provider's Name]

Subject: Overview of Patients' Rights and Responsibilities

Dear [Patient's Name],

We value your trust in us and are committed to providing you with high-quality health care. In this letter, we would like to outline your rights and responsibilities as our valued patient.

Patients' Rights:

- The right to receive respectful and courteous care.
- The right to be informed about your health condition and treatment options.
- The right to privacy and confidentiality regarding your medical records.
- The right to participate in decisions regarding your care.
- The right to express grievances without fear of retaliation.

Patients' Responsibilities:

- The responsibility to provide accurate medical history and information.
- The responsibility to follow the treatment plan agreed upon with your healthcare provider.
- The responsibility to communicate openly with your healthcare team.
- The responsibility to show respect to all healthcare staff and other patients.
- The responsibility to take financial responsibility for the services received.

We encourage you to ask questions and express any concerns you may have about your care. Together, we can work towards achieving the best possible outcomes for your health.

Thank you for choosing [Healthcare Provider's Name] for your health care needs.

Sincerely,

[Your Name]

[Your Title]

[Healthcare Provider's Name]

[Contact Information]