

Annual Review of Patients' Rights and Responsibilities

Date: [Insert Date]

Dear [Patient's Name],

We are conducting our annual review of Patients' Rights and Responsibilities. This is an important opportunity to ensure that you are aware of your rights and responsibilities as a patient in our facility.

Patients' Rights

- The right to receive considerate and respectful care.
- The right to be informed about your diagnosis, treatment, and prognosis.
- The right to participate in decisions regarding your care.
- The right to privacy and confidentiality.
- The right to receive information regarding hospital policies and procedures.

Patients' Responsibilities

- The responsibility to provide accurate and complete information about your health.
- The responsibility to follow the treatment plan agreed upon with your healthcare provider.
- The responsibility to be considerate of the rights of other patients and staff.
- The responsibility to report any unexpected changes in your condition.
- The responsibility to ask questions if you do not understand your care.

We encourage you to take a moment to reflect on these rights and responsibilities. If you have any questions or would like to discuss them further, please do not hesitate to reach out to us.

Thank you for being an important part of our healthcare community.

Sincerely,

[Your Name]

[Your Position]

[Facility Name]

[Contact Information]