

Application for Research Internship

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient's Name]
[Institution/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the research internship position at [Institution/Organization Name] as advertised [in/at] [where you found the internship - e.g., your website, a job board]. As a [your current year, e.g., sophomore, junior] student majoring in [Your Major] at [Your University], I am eager to apply my knowledge and skills in a practical research environment.

During my academic career, I have developed a strong foundation in [mention relevant skills or coursework], which I believe will contribute significantly to your team. I am particularly drawn to [specific project or area of research at the institution] and am excited about the opportunity to [mention what you hope to learn or achieve during the internship].

I have attached my resume for your review, which provides further details on my academic background and relevant experiences. I am enthusiastic about the possibility of working alongside experienced researchers and contributing to ongoing projects at [Institution/Organization Name].

Thank you for considering my application. I look forward to the opportunity to discuss my candidacy further.

Sincerely,
[Your Name]