

# Approval Letter for Merit-Based Scholarship

Date: [Insert Date]

[Scholarship Committee Name]  
[Institution/Organization Name]  
[Address Line 1]  
[Address Line 2]  
[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that your application for the [Name of Scholarship] has been approved. After careful consideration of your outstanding academic achievements and contributions to the community, we are excited to award you this scholarship.

The scholarship amount of [Scholarship Amount] will be applied towards your tuition and fees for the [academic term/year]. Please ensure that you follow the guidelines outlined in the scholarship agreement attached to this letter.

We commend you on your dedication and hard work, and we wish you continued success in your academic endeavors.

Sincerely,

[Your Name]  
[Your Title]  
[Institution/Organization Name]  
[Contact Information]