Application for Teacher Vacancy

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Hiring Manager's Name]

[School's Name]

[School's Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the [specific teaching position] at [School's Name] as advertised [where you found the job listing]. With my [number] years of experience in teaching and a strong background in [subject/subjects], I am confident in my ability to contribute to your esteemed institution.

My previous role at [Previous School's Name] allowed me to enhance my skills in curriculum development and classroom management, and I am committed to fostering a positive learning environment for my students.

I have attached my resume for your review and would welcome the opportunity to discuss my application further. Thank you for considering my application. I look forward to the possibility of joining your team at [School's Name].

Sincerely,

[Your Name]