

You're Invited to Our Alumni Reunion!

Dear [Alumni Name],

We are thrilled to announce the upcoming reunion of the graduating class of [Year]. Join us for a memorable gathering where we can reconnect, reminisce, and celebrate our achievements.

Details of the Event:

Date: [Date]

Time: [Time]

Location: [Venue/Address]

RSVP by: [RSVP Date]

Please let us know if you will be attending by replying to this invitation or contacting us at [Contact Information].

We look forward to seeing you there!

Sincerely,

[Your Name]

[Your Title/Role]

[School/University Name]