

# IEP Implementation Request Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[School/District Name]

[School Address]

[City, State, Zip Code]

## **Subject: Request for Implementation of Individualized Education Program (IEP)**

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request the implementation of the Individualized Education Program (IEP) for my child, [Child's Name], who is currently enrolled in [Grade/Class] at [School Name].

The IEP, created on [Date of IEP Meeting], outlines specific goals and accommodations tailored to meet [Child's Name]'s unique learning needs. It is crucial for [his/her/their] educational progress that these provisions are effectively implemented.

I would appreciate a written confirmation detailing how and when the IEP will be implemented, as well as any resources or support that will be made available to ensure [Child's Name]'s success.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]