

Dear [Donor's Name],

We hope this message finds you well. As part of [School Name], we are excited to announce our upcoming fundraising event, [Event Name], scheduled for [Date]. This event aims to support [specific purposes such as school programs, student scholarships, etc.].

Your generous support can make a significant impact on our students' education and experiences. We invite you to be part of this important mission by considering a donation. Every contribution, no matter the size, will help us achieve our goal of [specific fundraising goal].

We would be grateful for your assistance in the form of a monetary donation or any items that could be used as raffle prizes or auction items.

Please feel free to reach out to us at [School Contact Information] or visit our website at [Website URL] for more information about the event and how you can help.

Thank you for considering our request. Together, we can make a difference in the lives of our students.

Sincerely,
[Your Name]
[Your Position]
[School Name]