

Late Arrival Explanation

Date: [Insert Date]

To: [Teacher's Name]

From: [Your Name]

Subject: Explanation for Late Arrival

Dear [Teacher's Name],

I hope this message finds you well. I am writing to inform you that my late arrival to school on [Insert Date of Late Arrival] was due to health reasons. I was experiencing [briefly explain the health issue, e.g., symptoms, illness] which prevented me from arriving on time.

I apologize for any inconvenience my tardiness may have caused and appreciate your understanding. I am committed to keeping up with my studies and will ensure that I am fully caught up with any missed work.

Thank you for your support.

Sincerely,

[Your Name]

[Your Class/Grade]

[Your Contact Information]