Student Behavior Warning Notice

Date: [Insert Date]
To: [Parent/Guardian Name]
From: [School Name]
Subject: Behavior Warning - Bullying Incidents
Dear [Parent/Guardian Name],
We are writing to inform you of a serious matter concerning your child, [Student's Name]. It has come to our attention that [he/she/they] has been involved in multiple incidents of bullying towards other students.
On [Insert Dates of Incidents], we received reports from students and staff regarding [brief description of incidents]. Our school has a zero-tolerance policy towards bullying, and we take such matters very seriously.
We encourage you to discuss this matter with your child and help them understand the importance of respectful behavior towards their peers. We are committed to providing a safe and supportive environment for all students and will take necessary actions to address this behavior.
Please feel free to contact us at [Insert School Phone Number] or [Insert School Email Address] if you have any questions or would like to discuss this further.
Thank you for your cooperation.
Sincerely,
[Your Name]
[Your Position]
[School Name]