

Field Trip Permission Request

Date: [Insert Date]

Dear [Parent/Guardian's Name],

We are excited to inform you that our class will be going on a field trip to [Destination] on [Date of Trip]. This trip will enhance our students' learning experience by [Briefly explain the educational purpose of the trip].

We would like to invite you to join us as a volunteer for this event. Your involvement would greatly enrich the experience for the children and help ensure a safe and enjoyable trip.

Please fill out the permission slip below and return it by [Return Date]. We appreciate your support and look forward to a fun and educational day!

Permission Slip

I, [Parent/Guardian's Name], give permission for my child, [Child's Name], to participate in the field trip to [Destination] on [Date of Trip].

Yes, I would like to volunteer for this trip: Yes No

Emergency Contact Number: [_____]

Thank you for your cooperation!

Sincerely,
[Your Name]
[Your Position]
[School Name]