

Subject: Request for Feedback on Contractor Project Evaluation

Dear [Recipient's Name],

I hope this message finds you well. As part of our ongoing efforts to ensure the quality and success of our projects, we would like to gather your valuable feedback regarding the recent work completed by [Contractor's Name] on the [Project Name].

Your insights are crucial for us to evaluate the contractor's performance and identify areas for improvement. We kindly ask you to take a few moments to share your thoughts on the following aspects:

- Quality of work
- Timeliness of project delivery
- Communication and responsiveness
- Overall satisfaction

Please reply to this email or fill out the attached feedback form by [Deadline Date]. Your input will be instrumental in our assessment process.

Thank you for your time and assistance.

Best regards,  
[Your Name]  
[Your Position]  
[Your Company]  
[Your Contact Information]