

Contractor Remuneration Alteration Notice

Date: [Insert Date]

[Contractor's Name]
[Contractor's Address]
[City, State, Zip Code]

Dear [Contractor's Name],

We hope this message finds you well. We are writing to formally notify you of an alteration in your remuneration terms as per our ongoing contract.

Effective [Insert Effective Date], your compensation will be adjusted as follows:

- Previous Remuneration: \$[Insert Previous Amount]
- New Remuneration: \$[Insert New Amount]

This change is based on [insert reason for alteration, such as project scope changes, performance review, market adjustments, etc.]. We appreciate your understanding and cooperation in this matter.

If you have any questions or need further clarification regarding this change, please feel free to reach out to us directly.

Thank you for your continued partnership.

Sincerely,

[Your Name]
[Your Title]
[Company Name]
[Company Address]
[City, State, Zip Code]
[Your Contact Information]