

Contractor Fee Modification Notification

Date: [Insert Date]

To: [Contractor's Name]

[Contractor's Address]

Dear [Contractor's Name],

We hope this message finds you well. We are writing to inform you of a modification to the contractor fee as outlined in our existing agreement dated [Insert Contract Date].

Effective [Insert Effective Date], the new contractor fee will be [Insert New Fee]. This change has been made in consideration of [briefly explain reason for modification if applicable].

We appreciate the work you have done thus far and look forward to our continued partnership. If you have any questions or concerns regarding this modification, please do not hesitate to reach out.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]