

# Contract Renewal for Waste Disposal Services

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Recipient Company Name]

[Recipient Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are writing to formally discuss the renewal of our current contract for waste disposal services, which is set to expire on [insert expiration date]. We have appreciated the services provided by [Recipient Company Name] and would like to continue our partnership.

As per our agreement, we would like to propose the following terms for the renewal:

- Service Duration: [Insert Duration]
- Service Fee: [Insert Fee]
- Additional Terms: [Insert any additional terms]

Should you agree to the above terms, please sign and return the enclosed copy of this letter by [insert return date]. We look forward to continuing our collaboration and appreciate your prompt attention to this matter.

Thank you for your ongoing support.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]