

# Contractor Project Delivery Checklist

**To:** [Client Name]

**From:** [Contractor Name]

**Date:** [Date]

## Project Details

**Project Name:** [Project Name]

**Project Address:** [Project Address]

## Delivery Checklist

- All construction work completed
- Final inspection passed
- All permits and certificates obtained
- Site cleaned and debris removed
- Handover of keys and documentation
- Warranty information provided
- Client walk-through scheduled

## Notes

[Any additional notes or comments]

## Signatures

**Contractor Signature:** \_\_\_\_\_

**Client Signature:** \_\_\_\_\_

Thank you for the opportunity to work on this project.