

Contractor Baseline Schedule Submission

Date: [Insert Date]

To: [Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

Dear [Recipient Name],

We are pleased to submit our baseline schedule for the [Project Name] as per the contract requirements. The attached schedule outlines the planned timeline for the project activities, milestones, and critical paths.

Please find the detailed baseline schedule attached for your review. We believe this schedule accurately reflects our proposed timeline and resource allocation to meet the project objectives.

We appreciate your attention to this submission and look forward to your feedback. Should you require any further information or clarification regarding the schedule, please do not hesitate to contact us.

Thank you for your consideration.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]

Attachments: Baseline Schedule Document