

# Contractor Safety Equipment Delivery Confirmation

Date: [Insert Date]

To: [Contractor's Name]

[Contractor's Address]

Dear [Contractor's Name],

This letter serves to confirm the delivery of safety equipment to your specified location as per our agreement on [Insert Agreement Date]. The details of the delivered equipment are as follows:

- Item: [Safety Equipment Item 1] - Quantity: [Quantity]
- Item: [Safety Equipment Item 2] - Quantity: [Quantity]
- Item: [Safety Equipment Item 3] - Quantity: [Quantity]

The equipment was delivered on [Delivery Date] and received by [Receiver's Name] at [Location]. Please ensure that the items are checked for quality and quantity, and report any discrepancies within [Time Frame] for resolution.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]