

# Contractor Gear Responsibility Acknowledgment

Date: \_\_\_\_\_

To: [Contractor's Name]  
[Contractor's Address]  
[City, State, Zip Code]

Dear [Contractor's Name],

This letter serves as an acknowledgment of the contractor gear and equipment provided to you by [Company Name] for the duration of your contract. The following items are hereby acknowledged:

- Item 1: [Description]
- Item 2: [Description]
- Item 3: [Description]

As a contractor, you are responsible for the proper care and handling of this gear. In the event of loss, theft, or damage beyond normal wear and tear, you may be held liable for the replacement or repair costs.

Please sign below to acknowledge your understanding and acceptance of these responsibilities:

\_\_\_\_\_  
[Contractor's Name/Signature]  
Date: \_\_\_\_\_

Thank you for your attention to this matter.

Sincerely,  
[Your Name]  
[Your Position]  
[Company Name]  
[Company Phone Number]  
[Company Email Address]