

# Building Permit Application for Renovation

Date: [Insert Date]

To Whom It May Concern,

I, [Contractor's Name], representing [Company Name], am hereby submitting an application for a building permit for a renovation project located at [Project Address].

Project Details:

- **Scope of Work:** [Briefly describe the renovation work to be done]
- **Estimated Start Date:** [Start Date]
- **Estimated Completion Date:** [Completion Date]
- **Owner's Name:** [Owner's Name]
- **Contact Information:** [Owner's Contact Information]

Attached to this application are the following documents:

- Site Plans
- Renovation Drawings
- Contractor's License
- Proof of Insurance

We understand the importance of following all local regulations and guidelines, and we assure you that all work will be performed in compliance with the applicable codes.

Thank you for your consideration. We look forward to your prompt response.

Sincerely,

[Contractor's Name]

[Company Name]

[Phone Number]

[Email Address]