

# Building Permit Application

Date: [Insert Date]

To Whom It May Concern,

I, [Contractor's Name], representing [Company Name], am submitting this letter as part of our application for a building permit for a new home construction project located at [Project Address].

The following details pertain to the project:

- **Project Type:** New Home Build
- **Estimated Start Date:** [Insert Start Date]
- **Estimated Completion Date:** [Insert Completion Date]
- **Contractor License Number:** [Insert License Number]
- **Site Plans Attached:** Yes
- **Proof of Insurance Attached:** Yes

Please find the necessary documents enclosed for your review:

1. Site Plan
2. Construction Drawings
3. Proof of Insurance

We appreciate your assistance in processing this application promptly. If you require any additional information or clarification, please do not hesitate to contact me at [Contractor's Phone Number] or [Contractor's Email Address].

Thank you for your attention to this matter.

Sincerely,

[Contractor's Name]

[Company Name]

[Company Address]

[Contractor's Phone Number]

[Contractor's Email Address]