

Contractor Building Permit Application

Date: [Insert Date]

To: [Insert Local Building Authority Name]

Address: [Insert Local Building Authority Address]

Subject: Application for Building Permit for Multi-Family Dwelling

Dear [Building Authority's Name or Title],

I, [Your Name], representing [Your Company Name], am writing to formally apply for a building permit to construct a multi-family dwelling located at [Insert Project Address].

The project consists of [insert number of units, description of the building, and any relevant details such as size and layout].

Enclosed with this letter, please find the necessary documents including:

- Completed application form
- Site plans and specifications
- Proof of ownership or authorization from the property owner
- Proof of contractor's license and insurance
- Fee payment receipt

We understand and will comply with all local building codes and regulations. If you require any additional information, or if there are any issues with our application, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your consideration.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[Your Phone Number]

[Your Email Address]