

Contractor Workplace Accident Feedback

Date: [Insert Date]

To: [Contractor's Name]

From: [Your Name]

Subject: Feedback on Workplace Accident

Dear [Contractor's Name],

I hope this message finds you well. I am writing to provide feedback regarding the recent workplace accident that occurred on [insert date of accident] at [insert location].

It has come to our attention that the incident involved [brief description of the incident]. Thankfully, [mention any outcomes, e.g., "the individual involved is recovering" or "no serious injuries were reported"].

To ensure a safer working environment in the future, I would like to recommend the following actions:

- [Recommendation 1]
- [Recommendation 2]
- [Recommendation 3]

It is crucial for us to learn from this incident and implement necessary changes to prevent similar occurrences in the future. Please provide your feedback on the above recommendations and any additional measures you think might help.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]