

Material Defect Liability Claim

Date: [Insert Date]

To,

[Contractor's Name]

[Contractor's Address]

[City, State, ZIP Code]

Dear [Contractor's Name],

Subject: Material Defect Liability Claim for [Project Name]

I am writing to formally submit a claim regarding material defects identified in the [specific location or element] of the [Project Name] project, completed on [completion date]. As per our contract dated [contract date], the materials supplied should adhere to the agreed-upon quality standards.

Details of the Defect:

- Defect Description: [Describe the defect]
- Location: [Location of the defect]
- Date of Discovery: [Discovery date]

The defects have caused [mention any impacts], and I request that you address these issues promptly. I am enclosing photographs and documentation that support my claim for your review.

Please respond to this letter within [insert time frame] to discuss the remediation options available. Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]