

Land Survey Request for Commercial Property

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]

[Survey Company Name]
[Survey Company Address]
[City, State, Zip Code]

Dear [Survey Company Contact Name],

I am writing to formally request a land survey for a commercial property located at [Property Address]. We are currently in the process of [briefly explain the purpose, e.g., purchasing, developing, etc.], and a detailed survey of the land is essential for our planning and compliance requirements.

We would appreciate it if you could provide us with the following information:

- Available survey types and your recommendations for this project.
- Estimated timeline for completion.
- Cost estimates and payment terms.

Please let us know if you require any additional information or documents to proceed with this request. We are looking forward to your prompt response and to potentially working together on this project.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]