

Contractor Load Testing Timetable Confirmation

Date: [Insert Date]

To: [Contractor's Name]

[Contractor's Company Name]

[Contractor's Address]

Dear [Contractor's Name],

We are writing to confirm the timetable for the upcoming load testing as discussed. The details are as follows:

Load Testing Schedule

- **Date:** [Insert Date]
- **Time:** [Insert Start Time] to [Insert End Time]
- **Location:** [Insert Testing Location]
- **Test Details:** [Brief Description of Tests]

Please ensure that all necessary equipment and personnel are available on the scheduled date. Should there be any changes or if you have any questions, feel free to contact us.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]