

# Contractor Load Testing Schedule Review

Date: [Insert Date]

To: [Contractor's Name]

From: [Your Name]

Subject: Review of Load Testing Schedule

Dear [Contractor's Name],

We would like to take this opportunity to review the load testing schedule for the upcoming project. Below are the proposed testing dates and required preparations:

## Testing Schedule

- Test 1: [Date] - [Description]
- Test 2: [Date] - [Description]
- Test 3: [Date] - [Description]

## Required Preparations

- [Preparation 1]
- [Preparation 2]
- [Preparation 3]

Please confirm your availability for these dates and ensure that all necessary preparations are completed ahead of the schedule. Let us know if there are any conflicts or adjustments needed.

Thank you for your attention to this matter. We look forward to working together to ensure a successful load testing phase.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]