

Contractor Trade Reference Confirmation

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to confirm the trade references provided for [Contractor's Name], who has applied for a trade credit with our company. Below are the details of the references we have verified:

Trade References:

- **Reference 1:** [Company Name] - [Contact Person] - [Phone Number] - [Email]
- **Reference 2:** [Company Name] - [Contact Person] - [Phone Number] - [Email]
- **Reference 3:** [Company Name] - [Contact Person] - [Phone Number] - [Email]

If you have any questions or require further information, please do not hesitate to contact us.

Thank you for your attention to this matter.

Best regards,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email]