

# Contractor Tax Liability Statement

Date: [Insert Date]

To: [Recipient Name]

[Recipient Address]

[City, State, ZIP Code]

Dear [Recipient Name],

This letter serves as a formal statement of tax liability for the year [Insert Year] regarding the services rendered by [Contractor Name or Company] (Tax ID: [Insert Tax ID]).

Our records indicate that the total payment received for the services provided is \$[Insert Total Amount]. In accordance with tax regulations, we acknowledge our obligation to report this income.

Please find below the details of the services provided:

- Service Description: [Description of Services]
- Date of Service: [Service Dates]
- Total Amount Paid: \$[Insert Amount]

This statement is intended for your financial records and should be retained for your tax reporting purposes.

If you have any questions or require further information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Address]

[City, State, ZIP Code]