Contractor Tax Liability Confirmation

Date: [Insert Date]
To: [Tax Authority Name]
[Tax Authority Address]
Subject: Confirmation of Tax Liability for Audit
Dear [Recipient's Name],
This letter serves to confirm the tax liability of [Contractor's Name], with Tax Identification Number (TIN) [insert TIN], for the fiscal year ending [insert year].
According to our records, the total taxable income reported by [Contractor's Name] for this period amounts to [insert amount]. Furthermore, we have verified that all applicable taxes hav been filed and paid in compliance with all relevant tax laws and regulations.
Please find attached relevant documents supporting this confirmation, including tax returns, payment receipts, and any other necessary information for your audit process.
If you have any questions or require further information, please do not hesitate to contact me directly at [insert phone number] or [insert email address].
Thank you for your attention to this matter.
Sincerely,
[Your Name]
[Your Title]
[Your Company Name]
[Your Company Address]