

Appeal for Contractor Tax Liability Assessment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I am writing to formally appeal the recent tax liability assessment dated [Insert Assessment Date] concerning my contractor business, [Your Business Name], located at [Business Address]. The assessed amount of [Dollar Amount] appears to be inconsistent with my records for the year [Insert Year].

Upon reviewing the assessment, I have identified several discrepancies that I believe warrant a reconsideration of the amount owed. Specifically, [Briefly describe the discrepancies or issues with the assessment].

I have attached the relevant documentation to support my appeal, including [List documents, e.g., tax returns, invoices, correspondence]. I kindly request that you review this information and adjust my assessment accordingly.

Thank you for your time and consideration. I look forward to your prompt response regarding this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]