

Weather Disruption Impact Alert

Date: [Insert Date]

To: [Contractor's Name]

From: [Your Company Name]

Subject: Weather Disruption Impact Alert

Dear [Contractor's Name],

We are writing to inform you about potential disruptions to our current project due to adverse weather conditions forecasted for the coming days. According to the latest reports, [describe weather conditions, e.g., heavy rain, strong winds], are expected to impact the construction schedule.

As safety is our utmost priority, we ask that you assess your team's readiness and take the necessary precautions. We will monitor the situation closely and provide updates as they become available.

Please keep us informed of any issues that may arise as a result of this weather disruption. We appreciate your understanding and cooperation during this time.

Thank you for your attention to this matter.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]