

Contractor Notification: Unpredictable Weather Implications

Dear [Client's Name],

I hope this message finds you well. I am writing to inform you about the potential implications of unpredictable weather on our ongoing project at [Project Location].

As you are aware, recent forecasts indicate a likelihood of severe weather conditions, including [briefly mention types of weather - e.g., heavy rain, snow, gusty winds]. These conditions may affect our schedule and project timelines significantly.

We are taking all necessary precautions to mitigate any delays and ensure safety on-site. However, we wanted to keep you informed about the possibility of adjustments to our work schedule.

We will continue to monitor the weather closely and will update you promptly with any changes as necessary. Your understanding and cooperation in this matter are greatly appreciated.

Thank you for your attention and support. Please feel free to reach out if you have any questions or concerns.

Sincerely,

[Your Name]
[Your Position]
[Company Name]
[Contact Information]