

Notice of Delay Due to Bad Weather

Date: [Insert Date]

To:

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

We are writing to inform you that due to unforeseen bad weather conditions, our project at [Project Location/Name] is experiencing delays. The severe weather patterns, including [specify type of bad weather, e.g., heavy rain, snowstorms], have impeded our ability to continue with the scheduled work.

As a result, we estimate that the completion date will be affected, and we anticipate a delay of approximately [number of days/weeks]. We are actively monitoring the weather and will provide updates as conditions improve.

We appreciate your understanding and patience in this matter. Please feel free to reach out if you have any questions or require further information.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Company Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]