

Confirmation of Local Business License Renewal

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Contractor Name]

[Contractor Address]

[City, State, Zip Code]

Dear [Contractor Name],

We are pleased to confirm the renewal of your local business license for [Business Name]. Your renewed license is valid from [Start Date] to [End Date].

Please ensure that you comply with all local regulations and licensing requirements as stipulated by the City of [City Name].

If you have any questions or need further assistance, feel free to contact us.

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]