

Letter of Appeal for Contractor Local Business License Renewal

Date: [Insert Date]

To: [Local Licensing Authority Name]

[Authority Office Address]

Dear [Authority Name],

I am writing to formally appeal the decision regarding the renewal of my local business license for [Your Business Name], located at [Business Address]. My license, which was set to expire on [Expiration Date], has been [reason for denial, e.g., denied, suspended, etc.].

As a contractor with [number] years of experience in the community, I have consistently complied with all local regulations and have maintained a commitment to quality and safety in all my projects. [Briefly explain any mitigating circumstances or reasons supporting your appeal.]

In light of the above, I respectfully request that you reconsider the renewal of my business license. I am eager to resolve any outstanding issues and continue serving my clients and contributing to our local economy.

Thank you for your attention to this matter. I look forward to your prompt response and am hopeful for a favorable resolution.

Sincerely,

[Your Full Name]

[Your Position, if applicable]

[Your Business Name]

[Your Contact Information]