

Contractor Instructional Agenda for Site Safety Briefing

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Location]

Attendees:

- [Contractor Name]
- [Site Manager]
- [Safety Officer]
- [Project Team Members]

Agenda:

1. Introduction and Purpose of the Meeting
2. Overview of Site Safety Policies
3. Emergency Procedures
4. Personal Protective Equipment (PPE) Requirements
5. Job Hazard Analysis
6. Communication Protocols
7. Q&A Session
8. Closing Remarks

Additional Notes:

Please come prepared with any questions or concerns regarding site safety. Ensure that all necessary PPE is worn during the briefing.

Thank you for your commitment to safety!