

Contractor Warranty Obligation Notification

Date: [Insert Date]

To: [Contractor's Name]
[Contractor's Address]
[City, State, Zip Code]

Dear [Contractor's Name],

We are writing to formally notify you of your warranty obligations as stipulated in our contract dated [Insert Contract Date] for the project at [Insert Project Address]. As per the terms of our agreement, you are responsible for ensuring that all work performed meets the required standards and is free from defects for a period of [Insert Warranty Period].

It has come to our attention that [describe the issue or defect briefly]. As per the warranty terms, we kindly request that you address and rectify this issue by [Insert Deadline]. Please confirm your receipt of this notification and the actions that will be taken.

Your prompt attention to this matter is greatly appreciated.

Thank you,

[Your Name]
[Your Title]
[Your Company Name]
[Your Contact Information]